



# DISTRICT SOLUTIONS

## SCHOOL IMPROVEMENT

30-60-90 Day Plan

### SCHOOL IMPROVEMENT ACTION PLAN FOR SOUTHFIELD ELEMENTARY

**DATE: SEPTEMBER 22, 2017**

**PRINCIPAL: DR. JANICE SHARP**

**SOLUTION TREE COACH: MARIA NIELSEN**

PRIORITIES FOR 2017-2018	
	<ul style="list-style-type: none"><li>• Write grade level norms</li><li>• Review collective commitments</li></ul>
	<ul style="list-style-type: none"><li>• Continue unpacking standards into learning targets</li><li>• Identify essential standards for a guaranteed curriculum</li><li>• Common pacing guides are created for a viable curriculum</li></ul>
	<ul style="list-style-type: none"><li>• Create units of study based on essential standards</li><li>• Create common assessments aligned with essential standards</li><li>• Use data to place students into skill specific groups during Tier 2 time</li><li>• Employ team created engagements strategies during tier 1 and tier 2 instruction</li></ul>

### 30 DAY GOAL

<b>Smart Goals (30 day plan)</b>	<p><b>Goal 1:</b> (Leadership team)</p> <ul style="list-style-type: none"> <li>Share a strategy for creating norms.</li> </ul> <p><b>Goal 2:</b> (Collaborative Teams)</p> <ul style="list-style-type: none"> <li>There is at least one new teacher to each grade level. Therefore, grade level teams will identify norms, create roles for team meetings, and clarify the right work (creating a guaranteed and viable curriculum) for their collaboration time.</li> </ul>
<b>Actions</b>	<p><b>Goal 1:</b> Discuss strategies for creating norms during leaderships meeting.</p> <p><b>Goal 2:</b></p> <ul style="list-style-type: none"> <li>During team time or faculty meeting, grade level teams will create norms using the protocols as outlines by the leadership team.</li> </ul>
<b>Level of Implementation</b>	<p><b>Goal 1:</b> Identify to which level of proficiency the goal should be reached in 30 days (see rubrics in <i>School Improvement for All – Level 1, 2, 3, 4?</i>)</p> <p><b>Goal 2:</b> Identify to which level of proficiency the goal should be reached in 30 days (see rubrics in <i>School Improvement for All – Level 1, 2, 3, 4?</i>)</p> <p>--Kramer &amp; Schuhl. (2017) <i>School Improvement for ALL</i>. Bloomington, IN: Solution Tree Press.</p>
<b>Expected Impact</b>	<p><b>Goal 1:</b> Norms will ensure focused collaboration time around students learning.</p> <p><b>Goal 2:</b> Norms will ensure focused collaboration time around students learning.</p>
<b>Evidence</b>	<p><b>Goal 1:</b> Leadership team will review team norms at the October leadership meeting.</p> <p><b>Goal 2:</b> Email norms to principal Sharp</p>
<b>End Date</b>	October 20, 2017
<b>Person(s) Responsible</b>	<p><b>Goal 1:</b> Principal and leadership team</p> <p><b>Goal 2:</b> Teachers in collaborative teams.</p>

## 60 DAY GOAL

<b>Smart Goals (90 day plan)</b>	<p><b>Goal 1:</b> (Leadership Team) Review the unpacking process.</p> <p><b>Goal 2:</b> (Collaborative Teams) Unpack standards into learning targets and identify DOK (depth of knowledge) Identify essential standards Create year long pacing guides as a grade level team</p>
<b>Actions</b>	<p><b>Goal 1:</b></p> <ul style="list-style-type: none"> <li>Lead grade level teams as they review their unpacked standards</li> </ul> <p><b>Goal 2:</b></p> <ul style="list-style-type: none"> <li>Teams will unpack standards and identify what student will do in order to demonstrate proficiency on the essential standards.</li> <li>Grade level teams will create a list of essential grade level standards</li> <li>Teams will create reading and math pacing guides for the year, ensuring that essentials standards are paced appropriately and cyclical review is in place.</li> </ul>
<b>Level of Implementation</b>	<p><b>Goal 1:</b> Identify to which level of proficiency the goal should be reached in 30 days (see rubrics in <i>School Improvement for All – Level 1, 2, 3, 4?</i>)</p> <p><b>Goal 2:</b> Identify to which level of proficiency the goal should be reached in 30 days (see rubrics in <i>School Improvement for All – Level 1, 2, 3, 4?</i>)</p> <p>--Kramer &amp; Schuhl. (2017) <i>School Improvement for ALL</i>. Bloomington, IN: Solution Tree Press.</p>
<b>Expected Impact</b>	<p><b>Goal 1:</b> Lessons will be designed based on essential standards</p> <p><b>Goal 2:</b> Lessons will be designed based on essential standards</p>
<b>Evidence</b>	<p><b>Goal 1:</b></p> <ul style="list-style-type: none"> <li>Schedule work time for teachers to complete essential standards list</li> <li>Schedule time to create reading and math pacing guides.</li> </ul> <p><b>Goal 2:</b></p> <ul style="list-style-type: none"> <li>List of essential standards emailed to Principal Sharp.</li> <li>Reading and math pacing guides emailed to Principal Sharp</li> </ul>
<b>End Date</b>	November 17, 2017
<b>Person(s) Responsible</b>	<p><b>Goal 1:</b> Leadership Team</p> <p><b>Goal 2:</b> Teachers in collaborative teams</p>

## 90 DAY GOAL

<b>Smart Goals (60 day plan)</b>	<p><b>Goal 1:</b> (Leadership Team)</p> <ul style="list-style-type: none"> <li>Review the 15-Day Challenge</li> <li>Review common assessments</li> </ul> <p><b>Goal 2:</b> (Collaborative Teams)</p> <ul style="list-style-type: none"> <li>Teams will create common assessments aligned with essential standards</li> <li>Data will be used to place student in skill specific groups during tier 2 time</li> </ul>
<b>Actions</b>	<p><b>Goal 1:</b> (Leadership Team)</p> <ul style="list-style-type: none"> <li>Review the 15-Day Challenge</li> <li>Review common assessments</li> </ul> <p><b>Goal 2:</b> (Collaborative Teams)</p> <ul style="list-style-type: none"> <li>Teacher teams will create common assessments based on essential standards.</li> <li>Units of study will be developed around essential standards.</li> <li>Common assessments will be layered throughout the unit of study in order to assess student mastery of essential standards.</li> <li>Data will be analyzed and used to place students in skill specific groups for intervention or extension. Additional support staff will push into classrooms as scheduled.</li> </ul>
<b>Level of Implementation</b>	<p><b>Goal 1:</b> Identify to which level of proficiency the goal should be reached in 30 days (see rubrics in <i>School Improvement for All – Level 1, 2, 3, 4?</i>)</p> <p><b>Goal 2:</b> Identify to which level of proficiency the goal should be reached in 30 days (see rubrics in <i>School Improvement for All – Level 1, 2, 3, 4?</i>)</p> <p>--Kramer &amp; Schuhl. (2017) <i>School Improvement for ALL</i>. Bloomington, IN: Solution Tree Press,</p>
<b>Expected Impact</b>	<p><b>Goal 1:</b> Increase in student mastery of essential standards</p> <p><b>Goal 2:</b> Improved teacher practice by reviewing classroom data as a team</p>
<b>Evidence</b>	<p><b>Goal 1:</b> Track data in reading and math</p> <p><b>Goal 2:</b> Teacher observation during collaboration time</p>
<b>End Date</b>	January 12, 2018
<b>Person(s) Responsible</b>	<p><b>Goal 1:</b> Leadership Team</p> <p><b>Goal 2:</b> Teachers in collaborative teams, lead by the grade level chair</p>

