

EMBEDDED COACHING REFLECTION

Complete each section that represents the session you attended.

SCHOOL Southfield Elementary	
DATE Nov, 2017	
VISIT FOCUS <input checked="" type="checkbox"/> Collaborative Team Time <input checked="" type="checkbox"/> Collaborative Coaching Reflection (Principal Collaboration) <input checked="" type="checkbox"/> Leadership/Guiding Coalition Meeting <input checked="" type="checkbox"/> Classroom Observations	
Team Focus Circle Grade: PreK K 1 2 3 4 5 6 7 8 <input type="checkbox"/> Math <input checked="" type="checkbox"/> Reading <input type="checkbox"/> Intervention <input type="checkbox"/> Common Formative Assessments <input checked="" type="checkbox"/> Data Analysis <input checked="" type="checkbox"/> Instructional Practices <input checked="" type="checkbox"/> Other <u>Professional development</u>	Leadership/Guiding Coalition Focus <input checked="" type="checkbox"/> Analysis <input checked="" type="checkbox"/> PD Planning <input checked="" type="checkbox"/> Team Reflections <input type="checkbox"/> Other _____
Team Discussions <ul style="list-style-type: none"> Classroom observations and teacher feedback. Standards aligned curriculum Sharing best practices Engaging all students throughout the lesson 	Leadership/Guiding Coalition Discussion
Next Steps Continue monitor the work of teams during their collaborative planning time to support them in the work of a guaranteed and viable curriculum. <ul style="list-style-type: none"> Standards aligned curriculum Sharing best practices Engaging all students throughout the lesson Look collectively at common assessment data to inform their practice as teachers and provide intervention and extension for students. 	Next Steps Continue to guide teachers with the PLC framework to identify priority standards and align curriculum with the standards. Embed common assessments throughout a unit of study. Use the date to ensure students learn at high levels through interventions and extension. Teachers will also collaborate around engagement strategies and effective questioning.

REFLECTION: What did I learn? Based on what I learned, what will have the greatest impact on student learning?

Teachers are developing units of study together as a team. Common assessments are embedded throughout the unit of study. Data is analyzed to improve teaching and learning. Students are placed in intervention or extension groups based on their common assessment data. Each grade level is in a different place on this journey. We will continue to monitor the work of teams to ensure high levels of learning for all students.

NEXT STEPS: What are the actions needed before next coaching meeting?

- **Teams will plan their January/February units of study based on essential standards.**
- **Create common assessments for the unit of study.**
- **Implementation of the writing process school wide.**
- **Continue pacing guides in math and ELA for the 2017-2018 school year.**

AGENDA ITEMS: Topics for next coaching visit.

- **Classroom instructional rounds.**
- **Meet with grade level teams to review pacing guides for last half of school year.**
- **Meet with the leadership team for reflection and goal setting.**
- **Meet with the administrative team.**