

## EMBEDDED COACHING REFLECTION

<b>SCHOOL Southwest</b>	
<b>DATE Aug. 31 and Sept. 1</b>	
<b>VISIT FOCUS</b>  <input checked="" type="checkbox"/> Collaborative Team Time  <input checked="" type="checkbox"/> Collaborative Coaching Reflection (Principal Collaboration)  <input checked="" type="checkbox"/> Leadership/Guiding Coalition Meeting  <input checked="" type="checkbox"/> Instructional Rounds	
<b>Team Focus</b>  Circle Grade: PreK K 1 2 3 4 5 6 7 8  <input checked="" type="checkbox"/> Math  <input checked="" type="checkbox"/> Reading  <input type="checkbox"/> Intervention  <input type="checkbox"/> Common Formative Assessments  <input type="checkbox"/> Data Analysis  <input type="checkbox"/> Instructional Practices  <input type="checkbox"/> Other:	<b>Leadership/Guiding Coalition Focus</b>  <input type="checkbox"/> Data Analysis  <input type="checkbox"/> PD Planning  <input checked="" type="checkbox"/> Team Reflections  <input type="checkbox"/> Other:
<b>Team Discussions</b>  <ul style="list-style-type: none"> <li>How have the new faculty members been providing professional learning for the PLC and School Improvement processes that are already established?</li> <li>How is Read 180 being utilized?</li> <li>ILT time is on an alternating schedule for remediation and retest</li> <li>Assessments need to be reflective of the Milestones format and rigor</li> <li>Projecting assessments is not the best way to gather authentic data.</li> </ul>	<b>Leadership/Guiding Coalition Discussion</b>  <ul style="list-style-type: none"> <li>New Teachers/vacancies</li> <li>1 section of Biology has a sub for 3 weeks</li> <li>Utilization of ILT</li> <li>Close Read will be fully implemented within the next few weeks</li> <li>Collaborative planning process is not working as effectively as is needed</li> <li>Consider using Mrs. Smith's classroom for peer observations around classroom management, transition, and Close Read</li> </ul>

<p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Desegregate Star Data</li> <li>• Use Milestone questioning format/rigor and style</li> <li>• Biology coverage</li> </ul>	<p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Bring clarity to the ILT alternating weekly schedule</li> <li>• Provide PL for close read and monitor its implementation</li> <li>• Reestablish the collaborative planning process and expected products</li> <li>• Cover the section of biology that has an absent teacher for the next three weeks</li> </ul>
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*Complete each section that represents the session you attended.*

<p><b>REFLECTION:</b> What did I learn? Based on what I learned, what will have the greatest impact on student learning?</p> <ul style="list-style-type: none"> <li>• Although the ILT calendar is published teachers were unclear on what the weekly schedule</li> <li>• Multiple core teams are not doing the work of PLC collaborative planning that were established last school year. Daily requirements for what to have completed and brought to the collaborative planning session, what work is to be done during that time were developed, and what products must be completed in order to have Wednesday as a personal plan.</li> <li>• Revisiting the math support classes to determine what curriculum is being taught.</li> <li>• The artifacts that were produced in the PLC collaborative planning process were not used in collaborative planning this visit. These artifacts would be a revamp instead of a redo and allow for a deeper dig.</li> </ul>
<p><b>NEXT STEPS:</b> What are the actions needed before next coaching meeting?</p> <ul style="list-style-type: none"> <li>• Update Planning Room with this year's SMART Goals</li> <li>• Begin announcing ILT schedule in principal weekly communication</li> <li>• Begin monitoring the implementation of Close Read initiative</li> <li>• Provide teachers with Star Data and set a growth goal</li> <li>• Monitor the collaborative planning process is being done with fidelity</li> <li>• Ensure that 95% of students are tested on STAR 360</li> <li>• Establish attendance tracking system</li> <li>• Ensure that last year's assessments and deconstructed standards are being used for a starting point</li> </ul>
<p><b>AGENDA ITEMS:</b> Topics for next coaching visit.</p> <ul style="list-style-type: none"> <li>• ILT utilization/visit a classroom for ILT to check in</li> <li>• Collaborative planning process and artifacts/visit a collaborative planning meeting</li> <li>• Attendance tracking system</li> <li>• Close Read implementation</li> <li>• Visit collaborative planning to ensure that the artifacts created last year are used as a starting point in the planning process</li> </ul>