

EMBEDDED COACHING REFLECTION

Complete each section that represents the session you attended.

SCHOOL: L.H. Williams Elementary	
DATE: 11/14/16 – 11/15/16 (visit #3)	
VISIT FOCUS <input type="checkbox"/> Collaborative Team Time <input checked="" type="checkbox"/> Collaborative Coaching Reflection (Principal Collaboration) <input type="checkbox"/> Leadership/Guiding Coalition Meeting	
Team Focus Circle Grade: PreK K 1 2 3 4 5 6 7 8 <input type="checkbox"/> Math <input type="checkbox"/> Reading <input type="checkbox"/> Intervention <input type="checkbox"/> Common Formative Assessments <input type="checkbox"/> Data Analysis <input type="checkbox"/> Instructional Practices <input type="checkbox"/> Other _____	Leadership/Guiding Coalition Focus <input checked="" type="checkbox"/> Data Analysis <input checked="" type="checkbox"/> PD Planning <input type="checkbox"/> Team Reflections <input type="checkbox"/> Other – Document Review (CIP, Instructional Frameworks, VIP, Focus Calendar, Progress Monitoring Data)
Team Discussions	Leadership/Guiding Coalition Discussion <ul style="list-style-type: none"> Reviewed the Solution Tree school improvement report to include the 30-60-90 day plan Discussed the implementation of the 30 day plan on creating a culture of accountability with staff (and students) and what non-negotiables are currently in place Established a plan to build consensus with staff around data driven planning, student monitoring, intervention (Rtl), PBIS implementation fidelity, and PLC protocols Discussed how to develop team goals with regards to Mathematics, Literacy, and lowest 25% Reviewed the achievement level descriptors (ALDs) and how we can use the same language to set goals in order to align efforts
Next Steps	Next Steps <ul style="list-style-type: none"> Develop a PD for teachers to support team goals (PLC, rigor in the classroom, DI) Develop intentional activities for intervention block (intent and rigor of standard) grades 3-5

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Team Discussions <ul style="list-style-type: none"> • Met with 3rd and 5th grade teachers to review the current use of their data management system as it relates to CFA • Discussions included the progress monitoring tool that compared pre/post assessment data for the last nine week period in reading and mathematics • Determined which students were making progress/not making progress on overall standards • Discussed how data can be used to drive instruction, especially with students that are struggling • Discussed how to have students track their own progress 	Leadership/Guiding Coalition Discussion
Next Steps <ul style="list-style-type: none"> • Plan to support and respond to individual student needs (intervention time) • Meet with 3-5 grade groups during common planning facilitate increase the level of rigor in classroom instruction 	Next Steps

REFLECTION: What did I learn? Based on what I learned, what will have the greatest impact on student learning?

NEXT STEPS: What are the actions needed before next coaching meeting?

AGENDA ITEMS: Topics for next coaching visit.