

## EMBEDDED COACHING REFLECTION

*Complete each section that represents the session you attended.*

<b>SCHOOL: Southwest High School</b>	
<b>DATE: November 14, 2016</b>	
<b>VISIT FOCUS</b> <input checked="" type="checkbox"/> Collaborative Team Time <input checked="" type="checkbox"/> Collaborative Coaching Reflection (Principal Collaboration) <input checked="" type="checkbox"/> Leadership/Guiding Coalition Meeting	
<b>Team Focus</b> Circle Grade: 9 10 11 12 <input type="checkbox"/> Math <input type="checkbox"/> Reading <input type="checkbox"/> Intervention <input type="checkbox"/> Common Formative Assessments <input type="checkbox"/> Data Analysis <input checked="" type="checkbox"/> Instructional Practices <input type="checkbox"/> Other _____	<b>Leadership/Guiding Coalition Focus</b>  <input type="checkbox"/> Data Analysis <input type="checkbox"/> PD Planning <input checked="" type="checkbox"/> Team Reflections (Observations) <input checked="" type="checkbox"/> Other <b>_Instructional planning_</b> _____
<b>Team Discussions</b>  Collaborative Planning (Economics, U.S. History, American Literature, Algebra I) <ul style="list-style-type: none"> <li>Created SMART Goals</li> <li>Deconstructed standards</li> <li>Explored weight of the standards (Algebra I)</li> <li>Created intentional questions to ask during the instructional part of the lesson</li> </ul>	<b>Leadership/Guiding Coalition Discussion</b>  Participated in walk through observations with administrators (calibration walk) <ul style="list-style-type: none"> <li>Observed all students taking notes, but not interacting with their notes</li> </ul>
<b>Next Steps</b>  Standards based instruction should be planned and monitored	<b>Next Steps</b> <ul style="list-style-type: none"> <li>Address global questioning</li> <li>Establish goals for student engagement</li> </ul>



**REFLECTION:** What did I learn? Based on what I learned, what will have the greatest impact on student learning?

We learned that the collaborative planning sessions (with coaches facilitating and administrators present) is the right work to do. The focus for math should be Algebra I and not Algebra and Geometry due to teachers teaching multiple subjects and time constraints. Geometry will plan for 2 hours after school twice per month. Algebra I will plan Monday – Thursday every week.

**NEXT STEPS:** What are the actions needed before next coaching meeting?

Before the next coaching meeting, the team must come up with a plan to address global questioning in classes. Intentional questioning strategies must be implemented in lessons. It is necessary to identify the bottom quartile students and come up with a plan to ensure that they are receiving the instruction and additional supports necessary for their success.

**AGENDA ITEMS:** Topics for next coaching visit.

Dissolve ELA class  
Design a plan to celebrate student success

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<b>Team Discussions</b>  Collaborative Planning (Economics, U.S. History, American Literature, Algebra I) <ul style="list-style-type: none"> <li>Created common assessments</li> <li>Created rubrics for short answer response questions (U.S. History)</li> </ul>	<b>Leadership/Guiding Coalition Discussion</b>  Participated in walk through observations with administrators (calibration walk) <ul style="list-style-type: none"> <li>Observed all students taking notes, but not interacting with their notes</li> <li>Principal revisited collaborative planning norms</li> <li>Discussed Geometry enhancement</li> </ul>
<b>Next Steps</b>  Standards based instruction should be planned and monitored	<b>Next Steps</b> <ul style="list-style-type: none"> <li>Address global questioning</li> <li>Identify bottom quartile students</li> <li>Determine how we will monitor</li> </ul>



**REFLECTION:** What did I learn? Based on what I learned, what will have the greatest impact on student learning?

The teachers involved in the collaborative planning process with the instructional coaches are not prepared to facilitate their own sessions. Therefore, the gradual release of responsibility from the instructional coaches to the teachers will not occur until 2017.

**NEXT STEPS:** What are the actions needed before next coaching meeting?

The bottom quartile students impact the CCRPI scores in multiple categories. The administrative team must have a concrete plan in place to monitor the collaborative planning process and schedule. We must be intentional about “inspecting” what we “expect.” Our departmental teams must establish goals and action plans for student engagement.

**AGENDA ITEMS:** Topics for next coaching visit.

Dissolve ELA class

Design a plan to celebrate student success