

## EMBEDDED COACHING REFLECTION

*Complete each section that represents the session you attended.*

<b>SCHOOL: L.H. Williams Elementary</b>	
<b>DATE: 10/19/16 – 10/20/16 (visit #2)</b>	
<b>VISIT FOCUS</b> <input type="checkbox"/> Collaborative Team Time <input checked="" type="checkbox"/> Collaborative Coaching Reflection (Principal Collaboration) <input type="checkbox"/> Leadership/Guiding Coalition Meeting	
<b>Team Focus</b> Circle Grade: PreK K 1 2 3 4 5 6 7 8 <input type="checkbox"/> Math <input type="checkbox"/> Reading <input type="checkbox"/> Intervention <input type="checkbox"/> Common Formative Assessments <input type="checkbox"/> Data Analysis <input type="checkbox"/> Instructional Practices <input type="checkbox"/> Other _____	<b>Leadership/Guiding Coalition Focus</b>  <input checked="" type="checkbox"/> Data Analysis <input type="checkbox"/> PD Planning <input type="checkbox"/> Team Reflections <input checked="" type="checkbox"/> Other – Document Review (CIP, Instructional Frameworks, VIP, Focus Calendar, Progress Monitoring Data)
<b>Team Discussions</b>	<b>Leadership/Guiding Coalition Discussion</b>  <ul style="list-style-type: none"> <li>Reviewed the state reporting documents (CIP, Division of School Effectiveness monitoring plan) to ensure alignment with school goals</li> <li>Discussed the district's strategic map, VIP plans to determine key concepts and the support of the district's vision for improvement</li> <li>Reviewed and discussed the district provided instructional frameworks in all content areas (ELA, Mathematics, Science, Social Studies) to determine learning targets that supported the standards</li> <li>Observed HMM consultant as she provided PD on iRead curriculum and the supports the program provides to teachers</li> </ul>
<b>Next Steps</b>	<b>Next Steps</b>  <ul style="list-style-type: none"> <li>Determine strategies and goals that are common plans and initiatives</li> <li>Support teachers in review/determine instructional learning targets for ELA and Mathematics grades 3-5</li> </ul>

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<b>VISIT FOCUS</b> <input checked="" type="checkbox"/> Collaborative Team Time <input type="checkbox"/> Collaborative Coaching Reflection (Pincipal Collaboration) <input type="checkbox"/> Leadership/Guiding Coalition Meeting	
<b>Team Focus</b> Circle Grade: PreK K 1 2 <b>3 4 5</b> 6 7 8 <input checked="" type="checkbox"/> Math <input checked="" type="checkbox"/> Reading <input type="checkbox"/> Intervention <input checked="" type="checkbox"/> Common Formative Assessments <input type="checkbox"/> Data Analysis <input type="checkbox"/> Instructional Practices <input type="checkbox"/> Other _____	<b>Leadership/Guiding Coalition Focus</b>  <input type="checkbox"/> Data Analysis <input type="checkbox"/> PD Planning <input type="checkbox"/> Team Reflections <input type="checkbox"/> Other _____
<b>Team Discussions</b> <ul style="list-style-type: none"> <li>• Met with teachers/academic coach/administration to use the school's data protocols and PLC protocols to facilitate collaborative planning meetings</li> <li>• Discussions included the progress monitoring tool that compared pre/post assessment data for the last nine week period in reading and mathematics</li> <li>• Determined which students were making progress/not making progress on overall standards</li> <li>• Met with 5<sup>th</sup> grade students to conduct focus group interviews</li> <li>• Met with parents to conduct focus group interviews</li> </ul>	<b>Leadership/Guiding Coalition Discussion</b>
<b>Next Steps</b> <ul style="list-style-type: none"> <li>• Plan to support and respond to individual student needs (intervention time)</li> <li>• Review ELA and Mathematics framework to determine specific learning targets for each standard</li> </ul>	<b>Next Steps</b>

**REFLECTION:** What did I learn? Based on what I learned, what will have the greatest impact on student learning?

I learned during our coaching sessions on October 19-20, that is imperative for teachers to continue to allow the CIP to guide their work along with ensuring progress assessment data is drilled down to the standard level in terms of ensuring depth of knowledge occurs in reading and math.

**NEXT STEPS:** What are the actions needed before next coaching meeting?

Grade level teachers will intentionally create DOK Level 2-3 questions using sentence stems to guide the learning.

Grade level teachers will start creating mini assessments in the school city platform to ensure that blueprint standards are mastered along with spiraling the standards so students can maintain what they learned.

**AGENDA ITEMS:** Topics for next coaching visit.

**The next steps for Williams include:**

**Continue collaborative planning with a focus on refining the intervention block based on mini assessment results created in school city.**

**Grade level teachers will review blue prints in math and reading to determine specific learning targets for each standard assessed for the 2<sup>nd</sup> 9 weeks progress assessments.**