

## EMBEDDED COACHING REFLECTION

<b>SCHOOL: Williams Elementary School</b>	
<b>DATE: 3/21/2017 (visit #9)</b>	
<b>VISIT FOCUS</b> <input checked="" type="checkbox"/> Collaborative Team Time <input type="checkbox"/> Collaborative Coaching Reflection (Principal Collaboration) <input type="checkbox"/> Leadership/Guiding Coalition Meeting	
<b>Team Focus</b> Circle Grade: PreK K 1 <b>2 3 4 5</b> <input type="checkbox"/> Math <input type="checkbox"/> Reading <input type="checkbox"/> Intervention <input type="checkbox"/> Common Formative Assessments <input type="checkbox"/> Data Analysis <input checked="" type="checkbox"/> Instructional Practices – <u>PEC</u> <b>Teacher – Dr. Quichocho</b> <input checked="" type="checkbox"/> Other <u>RtI Team Meeting (3<sup>rd</sup> Grade – Mr. Shepard</u>	<b>Leadership/Guiding Coalition Focus</b>  <input type="checkbox"/> Data Analysis <input type="checkbox"/> PD Planning <input type="checkbox"/> Team Reflections <input type="checkbox"/> Other
<b>Team Discussions</b>  <p><b>2<sup>nd</sup> Grade:</b> The second grade teachers have started implementing CFA with more consistency. This goal is supporting the transition of students for next year. Discussions included how to meet the needs of many different learning needs. Ms. Quick is utilizing volunteer(s) to address many of the reading challenges within her classroom. Suggestions included possibly coordinated activities for volunteers when they arrive to work with new students.</p> <p><b>3<sup>rd</sup> Grade:</b> The third grade teachers are</p>	<b>Leadership/Guiding Coalition Discussion</b>

observing other third grade teachers to improve on intentional teaching practices. They have traveled to other area schools for observations and feedback. Concerns included that the students will be taking the GA Milestones shortly after returning from Spring Break next week. Suggestions included the use of camera/video when observing others to give feedback and calibrate instructional and student engagement strategies. Possibly use of organizational and test taking strategies for students prior to and after returning from Spring Break.

**4<sup>th</sup> Grade:** Fourth grade teachers are working on consistent test taking strategies with students for the upcoming GA Milestones testing. They are continuing to use the instructional frameworks to ensure they are teaching all of the standards. Concerns included the same as for third grade (GA Milestone after spring break). They are using the data from the progress assessments and CFA with more consistency.

**5<sup>th</sup> Grade:** Fifth grade teachers are continuing to prepare students for the upcoming testing and did discuss the concern for the testing right after spring break. They continue to use the data from the CFAs and progress monitoring assessments to maximize on the flexible grouping during the intervention block.

**RtI Team Meeting:** Met with Mr. Shepard (3<sup>rd</sup>) and team to discuss a student that is behind academically and the interventions in place to address the concerns. The student shows some progress within the past weeks, however continues to be not at grade level. Team will reconvene after the GA Milestones to

<p>modify the plan after the data becomes available.</p> <p><b>PEC:</b> Met with Dr. Quichocho to determine quality instructional practices that can be consistent with all struggling students. She shared some of the different instructional techniques she utilizes with her students and how she effectively tracks progress for reporting efforts. Suggestions included how to use across grade levels to ensure a streamline of efforts to help students see the generalization of these skills with grade level curriculum.</p>	
<p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Review District Plan (Solution Tree) to determine support for next year</li> <li>• Identify PD for staff based on data results</li> </ul>	<p><b>Next Steps</b></p>

*Complete each section that represents the session you attended.*

<p><b>REFLECTION:</b> What did I learn? Based on what I learned, what will have the greatest impact on student learning?</p>
<p>**Principal was out due to a family illness. I met with staff in her absence with support from the district staff for a portion of the day. I followed up with principal via phone conversation.</p>
<p><b>NEXT STEPS:</b> What are the actions needed before next coaching meeting?</p>
<ul style="list-style-type: none"> <li>• Ensure teachers are reviewing test taking strategies with students</li> <li>• Continue to monitor data during April for end of the year planning purposes</li> <li>• Complete CIP goals with Leadership Team</li> </ul>
<p><b>AGENDA ITEMS:</b> Topics for next coaching visit.</p>
<ul style="list-style-type: none"> <li>• Meet with Ms. Daniels/Ms. Houston to look at grade level data that support CIP planning</li> <li>• Review goals for next visit with Mrs. Cano in May</li> <li>• Set telephone conference with Mrs. Cano to determine May schedule of events</li> </ul>