

## EMBEDDED COACHING REFLECTION

<b>SCHOOL</b> Hartley Elementary School	
<b>DATE</b> Jan. 10-11, 2017	
<b>VISIT FOCUS</b> <input type="checkbox"/> Collaborative Team Time <input type="checkbox"/> Collaborative Coaching Reflection (Principal Collaboration) <input checked="" type="checkbox"/> <b>Leadership/Guiding Coalition Meeting &amp; Walkthroughs</b>	
<b>Team Focus</b> Circle Grade: <b>PreK K 1 2 3 4 5 6 7 8</b> <input checked="" type="checkbox"/> Math <input checked="" type="checkbox"/> Reading <input checked="" type="checkbox"/> Intervention <input checked="" type="checkbox"/> Common Formative Assessments <input checked="" type="checkbox"/> Data Analysis <input checked="" type="checkbox"/> Instructional Practices <input type="checkbox"/> Other _____	<b>Leadership/Guiding Coalition Focus</b>  <input checked="" type="checkbox"/> Data Analysis <input type="checkbox"/> PD Planning <input type="checkbox"/> Team Reflections <input type="checkbox"/> Other _____
<b>Team Discussion</b> <ul style="list-style-type: none"> <li>Question Observation for each grade level</li> <li>Feedback to school administrator.</li> <li>Met with District Director of Prof. Learning</li> <li>Met with representatives from Ga DOE</li> <li>Established school agenda for Winter Retreat (15 Day challenge based on standards and targets aligned with district pacing guide and frameworks)</li> </ul>	<b>Leadership/Guiding Coalition Discussion</b> <ul style="list-style-type: none"> <li>Building capacity in the leadership and the school's leadership team to move the school forward to achieve academic successful for students.</li> </ul>
<b>Next Steps</b> <ul style="list-style-type: none"> <li>Review the process of the Question Observation with teachers</li> <li>Analysis of data from teacher self-reflection of their question observation</li> </ul>	<b>Next Steps</b> <ul style="list-style-type: none"> <li>Meet with the Leadership team to review the Item Analysis sheet –Common Assessment Data</li> <li>Explore Reading Strategies and Intervention for Tier 2 students.</li> </ul>

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| <ul style="list-style-type: none"><li>• Walkthroughs continue of teacher engagement practices</li><li>• Monitoring of Teacher lesson plans for alignment with essential standards and common assessments</li><li>• Progress checks on goals and targets from Coaching Plan</li></ul> |  |
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*Complete each section that represents the session you attended.*

**REFLECTION:** What did I learn? Based on what I learned, what will have the greatest impact on student learning?

From the coaching session, I learned that many of our teachers are doing an awesome job in teaching but they are not always engaging all students. During the questioning observation, we found multiple opportunities for teachers to take instruction to a higher level. This not only included increasing the rigor and teaching to the true intent of the standard but delivering instruction to all students. Engaging all students rather than only a few various points in the lesson.

**NEXT STEPS:** What are the actions needed before next coaching meeting?

The administrator will review the data with teachers and share information on why this is will increase teaching and learning in the classroom. The administrator will have the opportunity to review the articles shared with her and have a meeting with the entire faculty. Teachers will then make their commitment and have the opportunity to share with the team.

The school will continue to keep data and monitor the progress of the students and the school.

**AGENDA ITEMS:** Topics for next coaching visit.

Review teacher data

Continue to work to build effective checks of understanding in content mastery

Continue to work on the pacing guide

Continue to work with teacher on engagement strategies.